



SHRUTI DUDEJA

ONLINE EDUCATOR

SUMMARY

High spirited professional looking forward to work in a challenging atmosphere as an Online educator where I can contribute my innovative ideas and exchange knowledge for the growth of organization that encourages me in attaining goals and objectives set for it and thereby giving me the opportunity to learn new things and grow my career simultaneously with the organization.

EXPERIENCE SUMMARY

- Tutored Math and English to Middle school kids for about 2 years..
- Preparing Australian kids for various examinations like NAPLAN, Selective, apart from their regular School Curriculum.
- Worked as a Software Engineer, in an IT firm for 3 years.
- Experience in teaching at TIME coaching center for 6 months as an assistant teacher
 - ◆ Helping kids understand through practical examples and demonstrations.
 - ◆ Help kids with assignments and Home-works.
 - ◆ Closely worked in preparing tests and worksheets for students.

PROFESSIONAL SUMMARY

Passionate for teaching

- Strong Microsoft Excel/spreadsheet skills, Microsoft Word, PowerPoint skills.
- Excellent organizational aptitude, effective communicator and problem solver.
- Excellent communication skills and took active participation in knowledge distribution and guidance.
- Quick grasping power with zeal to teach.
- Undergone 2 month Minor training and 2 months Major training in Civil Engineering related projects in the organization Ircon International at Kulalumpur Malaysia.
- Completed 3 month Infosys training in software testing with 79%.
- Constantly learning and upgrading skills with the advances in the field.

Accomplishments:

- Experienced in Event management. Organized many college events at state level.

SKILLS

- Software Testing.
- Excellent Math and English
- Passionate Teacher.
- Excellent Public relationship managing skills.
- Strong communicator and problem solver.

- Headed public relations department in College events.
- Won many quiz and other competitions.
- Active participant in speech competition, Debate and narration competitions.
- Active participant in sports activities.
- Won many throw ball and badminton tournaments at school level.

EDUCATION

Education	Year Of passing	Percentage(%)
Engineering(Civil)	2014	77
XII	2010	79
X	2008	82

IT EXPERIENCE

Project 1	SAP BI BW System integration testing(Data Migration) for an American clothing company
Project 2	SAP BI BW Regression testing(BW-CRM upgrade) for an American packaged foods company
Project 3	SAP BI BW Regression testing(Trade Planning and Optimization) for an American packaged foods company
Project 4	Payments and Innovation-System Integration and Regression Testing for a UK based bank.